

Request for a Georgia Drivers License/Identification Card

Any individual may make application for a Georgia Drivers License (DL) or Identification Card (ID). The following list details the supporting documentation that must accompany this application. If the individual does not have the required documentation they may refer to the attached list of agencies that may be able to assist in obtaining certified copies of the required documents.

Requirements for a Georgia Drivers License

1. **Exchange a Valid Out of State License for A Georgia License (or an expired out of state license if not expired more than 2 years)**
 - Have a valid out of state license in your possession to surrender or have in your possession an expired out of state license that has not been expired for more than two years to surrender.
 - Be at least 18 years of age.
 - Your social security number will be verified with the Social Security Administration. You do not have to have the actual card with you unless you are applying for a CDL but information must be consistent with both Agencies to be issued a license.
 - Provide proof of Georgia residency by presenting a bank statement issued within the past 45 days; a utility bill issued within the past 45 days; current valid rental contracts and/or receipts for payments made within the last 45 days for rent payments with valid Georgia residence address; or an employer verification (letter from employer on company letterhead stating applicants full name and home address).
 - Provide proof of identity such as an original birth certificate; certificate of birth registration; certified copy of birth certificate, certified copy of court records (adoption, name or sex change); certified naturalization documentation; immigration ID Card, valid passport or a military identification card issued by the United States armed forces.
 - Provide proof of citizenship, which for most customers is satisfied using a birth certificate issued by a U.S. state or territory or immigration documentation. All documents must be originals and cannot be faxed copies.
 - You will be required to take an eye exam.
2. **Lost Out of State License (or lost expired out of state license if expired not more than 2 years)**

If applicant does not have the out of state license in his or her possession, they must provide a letter of clearance from the issuing State, dated within 30 days, which includes the applicants licensing information. Applicant must also provide proof of residency, identity and citizenship as noted above. If not expired for more than two years, the applicant will only be required to take a vision test.
3. **Learner's Permit**

A person surrendering an out of state learner's permit for a Georgia permit or first driver's license must meet all other licensing requirements ([Teen and New Drivers](#)) including written and road skills tests for a Provisional License or any other permits.
4. **Under Age 18 with valid out of state license**

Please call the Customer Service Number at (678) 413-8400 for specific information since the state of issuance may have different requirements for those under age 18 than the teen driving requirements in Georgia.
5. The cost of the Drivers License is **\$20.00 for 5 years or \$35 for a DL valid for 10 years.**

Requirements for a Georgia Identification Card

Identification cards contain the same personal information, photo, signature and special protection against alteration and fraud as a driver license. The cost of the Identification Card is **\$20.00 for 5 years or \$35 for a card valid 10 years.**

1. Applicant must furnish proof that he or she resides in Georgia and must provide a valid Georgia residence address. The following items are acceptable:
 - Utility bill with valid Georgia residence address;
 - Bank statement with valid Georgia residence address;
 - Rental contracts and/or receipts with valid Georgia residence address;
 - Employer verification;
 - Georgia license issued to parent, guardian, or spouse.
2. Applicant must surrender all previous driver's licenses, identification cards, and instructional permits to the Examiner.
 - If applicant does not have in their possession, a license/ID card to surrender, must provide a certified copy of Motor Vehicle Report or status letter from previous state.
3. First time applicants for a Georgia license or permit or identification card must show some acceptable form of personal identification that includes full name, month, day and year of birth. After verification of full name and date of birth, documents will be returned immediately to the licensee. The following items are acceptable but **must be Original or a Certified Copy**:
 - Original birth certificate (State issued) [State Vital Statistics](#) (Hospital birth certificates are not acceptable).
 - Certified copy of birth certificate (Issued from Vital Statistics with affixed seal)
 - Certificate of birth registration
 - Certified copy of court records (adoption, name changes or sex changes.)
 - Certified naturalization records
 - Immigration I.D. card [Immigration and Naturalization](#)
 - Valid Passport
4. Anyone applying for a Georgia driver's license or identification card must provide a social security number at the time of issuance. It is not necessary to have your original social security card. However, penalties will occur if an incorrect social security number is provided.

U.S. citizens must furnish proof of citizenship. Non-U.S. citizens must present proper INS documentation. Documents presented must be either in English or translated into English by a translator approved by the Department of Driver Services.

Additional Contact Information for Obtaining Required Documentation

Motor Vehicle Report/Clearance Letters:

Louisiana

An individual may request an official Motor Vehicle Record (MVR) a.k.a. Clearance letter from Louisiana via the Internet. Go to the following link <http://omv.dps.state.la.us/odr/odr.asp> or contact the Louisiana Department of Public Safety at (877) 368 – 5463.

Alabama

Contact the Drivers License Division of the Alabama Department of Public Safety for complete information.

Driver License Information: 334-242-4400
Driver License
P.O. Box 1471
Montgomery, AL 36102-1471

Replacement License:

Louisiana

An individual may request a replacement Drivers License or Identification Card from Louisiana. See directions for “Replacement of Louisiana Drivers License or Identification Card.

Alabama

An individual may request a replacement Drivers License or Identification Card from Alabama by completing the “Application for a renewal or duplicate license for Alabama Drivers Temporarily Out of State”.

Photocopy of Drivers License or Identification Card:

Louisiana

An individual may request an electronic copy of their Louisiana Drivers License or Identification Card by completing the “Request for a Photocopy of a Louisiana License/ID” and submitting this form to a Georgia Department of Driver Services Employee.

Alabama

Not Available.

Certified Copies of Birth Certificates/Marriage Certificates:

Louisiana

Complete the “Application for Certified Copy of Birth/Death Certificate” and Mail as directed in the attached instructions.

Marriage Certificates must be requested within through the parish where the marriage occurred.

The service to request records via the Internet is not currently available in Louisiana.

For more information concerning vital records in Louisiana use the contact information below:

**Phone: (877) 605-8562 if this number is not available try:
(318) 676-5201 Shreveport Vital Records Office**

Internet:

<http://www.oph.dhh.state.la.us/recordsstatistics/vitalrecords/>

Alabama

Complete the Request for Vital Record and mail with necessary payment of fees to:
Alabama Vital Records

P. O. Box 5625

Montgomery, Al 36103-5625

An individual may order via the Internet by going to:

http://www.vitalchek.com/provider_overview.asp?provider_id=16516

For more information concerning vital records in Alabama use the contact information below:

Phone: (334) 206-5418

Internet:

<http://ph.state.al.us/Chs/VitalRecords/Birth/BIRTH.HTML>

Social Security card replacement:

An individual may request a replacement Social Security card by visiting a local Social Security Administration office or completing the “Application for a Social Security Card” and mailing this to the nearest SSA office. Offices can be located by contacting SSA by phone or via the Internet. If an individual is requesting a replacement through the mail the will be required to send in 2 pieces of proof of identification. This is detailed in the application. The GA Department of Driver Services can obtain a photocopy of a Louisiana DL/ID to assist with this requirement.

Contact information for SSA:

Phone:

- (800) 772-1213
- TTY: (800) 325-0778

Internet:

<http://www.ssa.gov/>

Additional contact Information:

Alabama Department of Public Safety Drivers License Division:

Driver License Information: 334-242-4400

Internet: <http://www.dps.state.al.us/public/driverlicense/>

Georgia Department of Driver Services Division:

Phone: (678) 413 – 8400

Outside Metro Atlanta: (866) 754 – 3687

Internet: <http://www.dds.ga.gov/>

Louisiana Department of Public Safety Drivers License Division:

Phone: (877) 368 – 5463

Fax: (225) 368 – 5463

Internet: <http://omv.dps.state.la.us/>

Mississippi Department of Public Safety Drivers License Division:

Phone: (601) 987-1200

Internet: <http://www.dps.state.ms.us/dps/dps.nsf/divpages/hp2ds?OpenDocument>

Georgia Department of Driver Services Customer Service Centers
Sorted by City

Full Address	GA City	GA County
2062 Newton Rd., Albany 31701	Albany	Dougherty
506 West Lamar St., Americus 31709	Americus	Sumter
1505 US Hwy. 29 North, Athens 30601	Athens	Clarke
3423 Mike Padgett Hwy., Augusta 30916	Augusta	Richmond
159 Industrial Blvd., Blue Ridge 30513	Blue Ridge	Fannin
101 Perry Lane Rd., Brunswick 31525	Brunswick	Glynn
402 Bellwood Rd., Calhoun 30701	Calhoun	Gordon
1085 Marietta Hwy., Canton 30114	Canton	Cherokee
512 Old Newnan Rd., Carrollton 30117	Carrollton	Carroll
1300 Joe Frank Harris Pkwy., Cartersville 30120	Cartersville	Bartow
1000 North Main St., Cedartown 30125	Cedartown	Polk
308 East Crawford St., Colquitt 39837	Colquitt	Miller
8397 Macon Rd., Midland 31820	Columbus	Muscogee
2206 East View Pkwy., Conyers 30013	Conyers	Rockdale
409 South Midway Rd., Cordele 31015	Cordele	Crisp
8134 Geiger St., Covington 30014	Covington	Newton
4055 County Way, Cumming 30040	Cumming	Forsyth
104 South Thornton Ave., Dalton 30720	Dalton	Whitfield
2801 Candler Rd., Decatur 30034	Decatur	Dekalb
348 Thomas Frier Sr. Dr., Douglas 31535	Douglas	Coffee
1504 Telfair St., Dublin 31021	Dublin	Laurens
45 Forest Ave., Elberton 30635	Elberton	Elbert
630 Ronald Regan Pkwy., Evans 30809	Evans	Columbia
278 McElroy Rd., Fayetteville 30215	Fayetteville	Fayette
5036 Hwy 85, Forest Park 30297	Forest Park	Clayton
1010 Aviation Blvd., Gainesville 30501	Gainesville	Hall
1313 Arthur K. Bolton Pkwy., Griffin 30223	Griffin	Spalding
Route 1 Box 246, Helena 31037	Helena	Telfair
2301 Airport Rd., Hinesville 31313	Hinesville	Liberty
149 Riverview Park Rd., Jackson 30233	Jackson	Butts
333 West Ashley St., Kingsland 31548	Kingsland	Camden
2573 Hamilton Rd., LaGrange 30240	Lagrange	Troup
Hurricane Shoals Rd., Lawrenceville 30043	Lawrenceville	Gwinnett
8040 Rockbridge Rd., Lithonia 30058	Lithonia	Dekalb
618 Tanger Blvd., Locust Grove 30248	Locust Grove	Henry
833 Central City Park, Macon 31202	Macon	Bibb
1605 County Services Rd., Marietta 30008	Marietta	Cobb
2800 Canton Rd. Suite 1000, Marietta 30066	Marietta	Cobb
200 Carl Vinson Rd., Milledgeville 31061	Milledgeville	Baldwin
201 Temple Ave., Newnan 30263	Newnan	Coweta
2211 Beaver Ruin Rd. Suite 100, Norcross 30071	Norcross	Gwinnett
HC01 Box 175, Reidsville 30453	Reidsville	Tattnal
2792 Hwy. 21 South, Rincon 31326	Rincon	Effingham
156 Pin Oak Dr., Rock Springs 30739	Rock Springs	Walker
3386 Martha Berry Hwy. NE, Rome 30165	Rome	Floyd
8610 Roswell Rd., St 710, Atlanta 30359	Sandy Springs	Fulton
117 Eisenhower Dr., Savannah 31406	Savannah	Chatham

202 Randy Lowery Rd., Statesboro 30461	Statesville	Bulloch
994 Hwy 1 North, Swainsboro 30401	Swainsboro	Emanuel
281 Knight Rd., Thomaston 30286	Thomaston	Upson
4800 US 84 Bypass, Thomasville 31792	Thomasville	Thomas
172 Bob Kirk Rd., Thompson 30824	Thompson	McDuffie
413 Fulwood Blvd., Tifton 31794	Tifton	Tift
East Doyle St., Toccoa 30577	Toccoa	Stephens
5374 Shannon Mall #4013, Union City 30291	Union City	Fulton
371 Gil Harbin Ind. Blvd., Valdosta 31601	Valdosta	Lowndes
198 Carl Vinson Pkwy., Warner Robins 31088	Warner Robins	Houston
3029 Memorial Dr., Waycross 31501	Waycross	Ware

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200 Carl Vinson Rd., Milledgeville 31061	Milledgeville	Baldwin
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833 Central City Park, Macon 31202	Macon	Bibb
202 Randy Lowery Rd., Statesboro 30461	Statesville	Bulloch
149 Riverview Park Rd., Jackson 30233	Jackson	Butts
333 West Ashley St., Kingsland 31548	Kingsland	Camden
512 Old Newnan Rd., Carrollton 30117	Carrollton	Carroll
117 Eisenhower Dr., Savannah 31406	Savannah	Chatham
1085 Marietta Hwy., Canton 30114	Canton	Cherokee
1505 US Hwy. 29 North, Athens 30601	Athens	Clarke
5036 Hwy 85, Forest Park 30297	Forest Park	Clayton
1605 County Services Rd., Marietta 30008	Marietta	Cobb
2800 Canton Rd. Suite 1000, Marietta 30066	Marietta	Cobb
348 Thomas Frier Sr. Dr., Douglas 31535	Douglas	Coffee
630 Ronald Regan Pkwy., Evans 30809	Evans	Columbia
201 Temple Ave., Newnan 30263	Newnan	Coweta
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8040 Rockbridge Rd., Lithonia 30058	Lithonia	Dekalb
2062 Newton Rd., Albany 31701	Albany	Dougherty
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